

27136 HWY 23, SUITE A  
PORT SULPHUR, LA 70083

PHONE: 504.564.0848  
FAX: 504.564.0849

## NOTICE OF PUBLIC MEETING

Notice Posted: **March 15, 2023**

Time: **3:00 P.M.**

A public meeting will be held as follows:

DATE: **March 16, 2023**  
TIME: **6:00 PM**  
PLACE: **Plaquemines Medical Center**  
**27136 Hwy 23**  
**Port Sulphur, LA 70083**

### AGENDA

- I. **CALL TO ORDER:** (Keith Espadron)
- II. **ROLL CALL:** (Tyler Overton)
- III. **PLEDGE OF ALLEGIANCE:** (James Saik)
- IV. **REVIEW AND APPROVAL OF CURRENT AGENDA:** (Keith Espadron)

**Public Comments:**

- V. **APPROVAL OF FEBRUARY MEETING MINUTES:** (Keith Espadron)

**Public Comments:**

- VI. **FINANCIALS** (Colleen Fisher)
  - A. **Financial Reports for February 2023**
  - B. **Approval of February 2023 Financial Reports**

**Public Comments:**

**VII. PPC MEDICAL DIRECTOR: (Dr. Maria Cartagena)**

**Public Comments:**

**VIII. NURSE PRACTITIONER/CLINICAL DIRECTOR: (Annette Cotton, NP)**

**Public Comments:**

**IX. MEDICAL DIRECTOR/ASSISTANT MEDICAL DIRECTOR:**

(Dr. Michael Kotler/Dr. Mohammad Naeem. Monica Martin)

**Public Comments:**

**X. NEW BUSINESS: (Keith Espadron)**

**A. Slate of Nominees for Treasurer (Parker)**

**Public Comments:**

**B. Appointment to fill the vacancy of Financial Committee Chair (Espadron)**

**Public Comments:**

**C. Purchasing of Mobile Unit**

**Public Comments:**

**D. Review and Approval of PPC's Clinic Hours**

**Public Comments:**

**XI. OLD BUSINESS: (Keith Espadron)**

**A. Board Training-NACHC-Governance-Chapter 3: Strategic Planning and Strategic Thinking**

**Public Comments:**

**B. QI/QA: Review of Clinical Performance Metric**

**Public Comments:**

**C. Review and Approval of PPC's Protection of Patient Information (PHI & HIPAA) Policy & Procedure**

**Public Comments:**

**D. Review and Approval of PPC's Medical Records Retention Policy & Procedure**

**Public Comments:**

**E. Marketing**

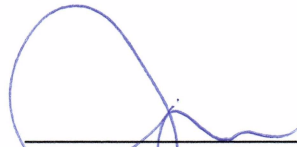
**Public Comments:**

**XII. EXECUTIVE SESSION:**

**A. Strategic Planning-LA. R.S. 46:1073**

**XIII. ADJOURNMENT: (Keith Espadron)**

**Public Comments:**



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Jennifer Harris, Chief Executive Officer  
Plaquemines Primary Care, INC.  
Plaquemines Parish Hospital Service District Number  
One d/b/a Plaquemines Medical Center,  
State of Louisiana  
27136 Highway 23, Suite A  
Port Sulphur, LA 70083  
Telephone No: 504-564-0848  
Fax No: 504-564-0849

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Plaquemines Primary Care, Inc. at 504-564-0848, describing the assistance that is necessary.