

# FINAL: APPROVED

PLAQUEMINES PRIMARY CARE, INC.  
SPECIAL FINANCIAL COMMITTEE MEETING  
August 19, 2025

**Item I. & II. Call to Order & Roll Call:**

**Call to Order and Roll Call** - A Special meeting of the Financial Committee of the Board of Directors of Plaquemines Primary Care, Inc. was called to order by Nancy Michel at 8:25 pm on August 19, 2025, at the Plaquemines Medical Center, 27136 Hwy 23, Port Sulphur, LA. Jennifer Harris conducted the customary roll call of the Board Members, as well as recorded and documented the minutes. The results were as follows:

Nancy Michel:	<u>Present</u>	————	Stanley Gaudet:	<u>Present</u>
Kellen Fincher:	Present			

A quorum was declared present.

Also, in attendance were: Jennifer Harris, Plaquemines Primary Care; Colleen Fisher, Plaquemines Medical Center; and Ranada Mackey - St. Ann, Plaquemines Medical Center.

**Item III. Review And Approval of Current Agenda: (Nancy Michel)**

**Motioned by Mr. Fincher, seconded by Mr. Gaudet, to approve the current agenda**

Public Comments: None

**Motion passed: 2 Yeas, 0 Nays, 0 Absent, 1 Present not voting**

**Item IV. New Business: (Nancy Michel)**

**A. Extension of RHII- Title X (Jennifer Harris)**

Ms. Harris explained that she believes another extension of the program will be granted for an additional three years. She is currently reviewing the contract, earning approximately \$50,000 a year.

Public Comments: None

**Item V. Old Business: (Nancy Michel)**

**A. Review of H80-2024-UDS+ Funding – 2<sup>nd</sup> Quarter (Colleen Fisher)**

Ms. Fisher presented the reports to the committee. She explained that these funds have already been allocated for this grant; they were used for the replacement of computers. The committee had no questions or comments.

**B. H80-2025 – 2<sup>nd</sup> Quarter (Colleen Fisher)**

Ms. Fisher stated that this is the main grant used for salaries and continues until January 31, 2026. She stated that they were working to allocate the funds more equally this funding period. The committee didn't have any additional questions or comments.

**C. Review of C8ECS44663 - Capital Improvement – 2<sup>nd</sup> Quarter (Jennifer Harris)**

Ms. Harris provided the committee with an update regarding the funds allocated for the new bus. She mentioned that the funds had been transferred, and the account was officially closed.

Ms. Harris announced that the bus had arrived, and a few significant issues arose upon its arrival. Farber has dispatched one of their technicians to resolve all the problems with the bus. The committee did not have any additional questions or comments.

**D. Review of Screen-Up Project- 2<sup>nd</sup> Quarter (Colleen Fisher)**

Ms. Fisher explained that the Screen-Up Project is from April through June of 2025. The grant was used exclusively for the salary of one person to cover patient navigation. This grant has already been exhausted at this time. The committee did not have any questions or comments.

**E. Review of Reproductive Health Integration Initiative (RHII) (Colleen Fisher)**

Ms. Fisher said that this funding to support Dr. Eubanks' services and the supplies needed to offer same-day contraceptive services such as oral or injectable birth control, implants, and IUDs. The committee discussed this, and there were no additional questions or comments.

**F. Review of Mid-Year Data (Jennifer Harris)**

Ms. Harris explained the data comparison between 2024 and 2025. She mentioned that Primary Care has increased by 125 patients since 2024. Year-to-date charges are approximately \$165,000 higher; actual adjustments are up to about \$90,000, and collections are up by about \$77,500 compared to 2024. She mentioned that the outstanding AR (Accounts Receivable) charges are up \$31,000 over those of 2024. Ms. Harris noted that the clinic is up by approximately \$50,000 more than the same time last year. The committee did not have any further questions or comments.

**Item VI. Adjournment (Nancy Michel)**

**Motioned by Mr. Fincher, seconded by Mr. Gaudet, to adjourn the meeting at 8:50 pm.**

**Public Comments: None**

**Motion passed: 2 Yeas, 0 Nays, 1 Absent, 0 Present not voting.**

**Attestation**

**The above and foregoing is an accurate summary of the actions taken by the members of the Finance Committee of the Board of Directors of Plaquemines Primary Care, Inc., Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center, State of Louisiana, at its special meeting of the Finance Committee on August 19<sup>th</sup>, 2025.**

  
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Nancy Michel  
Chairwoman